

CANADA

General Requirements

01	Current & Old Passports	Expired passport within 10 years history only
02	Visa application form	Temporary Resident visa form & Family Information form should capitalize filled up
03	2pcs Photo (45mm x 35mm size with white background)	Newly taken (attire should be in decent, colored top against white background with collar and sleeves)
04	Employment Certificate (If Employed)	Stating tenure of service, Position and Salary gross monthly income.
05	SEC/DTI registration & Mayor's Permit (If Business owner/ Self-employed)	Clear photo copy only of cover page & general information sheet page showing the applicant name and signature.
06	Income Tax Return (ITR)	Latest issued 2316 for employed and 1701 for business owner/self-employed.
07	Bank certificate	Latest issued less than a month from date of filing
08	Bank statement	Latest issued less than a month from date of filing with 6 months history
09	Other source of financial	Investment certificate, monthly pension with certificate, etc.
10	If student	School certificate / registration and I.D.
11	PSA Birth certificate	Clear and readable issued (applicable for proof of relationship)
12	PSA Marriage certificate	Clear and readable issued (applicable for proof of relationship)
13	Proof of properties	land title, vehicles etc.
14	For Minor	If travelling without parents must provide affidavit of consent or custody documents from parents with DSWD.
15	If with guarantor (To be completed by the sponsor / guarantor and Submit the following supporting documents)	A. Guarantee Letter B. Requirements given in #5, #6, #7 & #8 C. Proof of relationship given in #12 & #13 D. Photos together, history of exchange letter) in the absence of item letter "C"
16	Round trip flight booking	Do not purchase until visa granted

Additional if Tourist

17	Hotel booking	Do not purchase until visa granted
18	Preferred day to day itinerary	From country of original to final country of destination or origin country

Additional if Visiting Family, Relatives, Friends

19	Proof of Invitation	A. Invitation Letter, stated purpose, length, relationship, contacts information. B. Copy of Passport bio-page
20	Proof of relationship	A. Given in item #12 & #13 B. Photos together, history of exchange letter) in the absence of item #12 & #13

Additional if Business, Conference

20	Proof of Meetings, trainings, conference	A. Invitation Letter should printed on letter head C. Proof of details business undertaking, trainings etc.
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Note:

- Embassy and Visa center fee are non refundable and subject to change without prior notice. Other documents may be required by the embassy.
- After submitting online, we will inform you once the embassy required you to have biometric finger scanning and scheduling an appointment.
- All Letters and Certifications should be addressed to:
THE HONORABLE CONSUL
Level 6, Tower 2 RCBC Plaza
6819 Ayala Ave.
Makati City



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