

FRANCE

CHECKLIST FOR TOURIST / VISITING VISA

<input type="checkbox"/>	1. VISA APPLICATION FORM	Fill up the following “Schengen Visa” Form (Please DO NOT leave blanks in the form. Indicate “NA” if answer is not applicable.)
<input type="checkbox"/>	2. PHOTO	Two (2) recent passport-sized photo with white background (ears should be exposed, neutral expression and with collared shirt/blouse must against background)
<input type="checkbox"/>	3. TRAVEL DOCUMENT	<input type="checkbox"/> Original Current passport at least 6 months validity after the intended trip
		<input type="checkbox"/> Photo copy of current passport bio-page, visas, stamp and incase of immergency page
		<input type="checkbox"/> Original Old passport (if available) (do not submit color green old passport)
		<input type="checkbox"/> Photo copy old passport of bio-page, visas, entry and exit stamp, and incase of immergency page
<input type="checkbox"/>	4. IF EMPLOYED	<input type="checkbox"/> EMPLOYMENT CERTIFICATE Certificate from the employer : letter of the Philippine company introducing the businessperson, purpose and duration of the visit(s) Including Tenure, Salary, Position, financial cover of the visit, company letter head with complete address, phone and email etc.
		<input type="checkbox"/> ITR (2316)
<input type="checkbox"/>	IF SELF EMPLOYED BUSINESS PERSON	<input type="checkbox"/> BUSINESS REGISTRATION (DTI / SEC) Showing of applicant name/ General Information Sheet
		<input type="checkbox"/> BUSINESS PERMIT (MAYOR'S PERMIT) Showing of applicant name
		<input type="checkbox"/> ITR (1701 or 1702) page 1 to 4
<input type="checkbox"/>	IF STUDENT	<input type="checkbox"/> SCHOOL CERTIFICATE
		<input type="checkbox"/> SCHOOL ID
		<input type="checkbox"/> SCHOOL CALENDAR
<input type="checkbox"/>	5. PROOF OF TIES IN THE PHILS.	<input type="checkbox"/> proof of social security contributions
		<input type="checkbox"/> copy of real estate property-title-deed
<input type="checkbox"/>	6. PROOF OF FAMILY TIES	<input type="checkbox"/> PSA birth certificate of children
		<input type="checkbox"/> PSA marriage certificate
<input type="checkbox"/>	7. BIRTH CERTIFICATE	PSA Birth Certificate
<input type="checkbox"/>	8. COMMERCIAL BANK CERTIFICATE	Showing current balance, average daily balance, date open, name of applicant same as passport
<input type="checkbox"/>	9. BANK BOOKS OR BANK STATEMENTS	Showing bank name, applicant name same as passport, income balance covering the last six months
<input type="checkbox"/>	10. ACCOMMODATION	Hotel booking, hotel voucher, promise letter of accommodation by the host or attestation d'accueil. Etc.
<input type="checkbox"/>	11. FLIGHT BOOKING	Confirm roundtrip flight booking (do not purchase advance ticket)
<input type="checkbox"/>	12. DAY TO DAY ITINERARY	Detailed day-to-day itinerary of the planned trip.
<input type="checkbox"/>	13. COVER LETTER	Must include in their application. It should be address to the France Embassy and indicate the ff: *Occupation *Source of income *Family background *Travel history, *Travelling companion *Purpose of travel * Length of stay requested *Other important details. *Please affix signature, contact number and e-mail address.
<input type="checkbox"/>	14. TRAVEL INSURANCE	Travel Health Insurance of EUR 30,000 or PHP2.5M minimum coverage
<input type="checkbox"/>	15. IF WITH SPONSORED	<input type="checkbox"/> AFFIDAVIT OF SUPPORT(notarized)
		<input type="checkbox"/> IF EMPLOYED- COE & ITR
		<input type="checkbox"/> BUSINESS REGISTRATION (DTI / SEC)
		<input type="checkbox"/> BUSINESS PERMIT (MAYOR'S PERMIT)
		<input type="checkbox"/> ITR (1701 or 1702) page 1 to 4
		<input type="checkbox"/> BANK CERTIFICATE (See details above)
		<input type="checkbox"/> BANK BOOKS OR BANK STATEMENT (See details above)
	<input type="checkbox"/> PROOF OF RELATIONSHIP(Birth certificate & marriage certicate)	
<input type="checkbox"/>	16. IF INVITED	<input type="checkbox"/> INVITATION LETTER should contain the following information: 1. Passport data of the invited person, 2. purpose and length of the visit, 3. Relationship 4. Who is to cover the cost of the stay
		<input type="checkbox"/> PROOF OF RELATIONSHIP