

## JAPAN

### Tourist Visa Application

List of Visa Requirements		Printed Original	Printed Copy	Remarks
1	Valid passport six (6) months from the date of travel, including old passports with previous and used Japan visa	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Wet /ink signature in passport is required Should have at least two (2) available pages from both sides intended for visa stamping
2	Visa application form	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Computerized and printed in an A4 size paper. Wet / ink signature is required
3	One 2 recent colored 45mm x 35mm size photo with white background ( <b>applicant should be in decent attire, colored top with collar and sleeves</b> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Printed photo, taken within the last 3 months and has not been previously submitted to the same embassy where you are currently applying
4	<b>Source of funds:</b> a. <b>Employee:</b> Certificate of employment stating position, tenure of service & with gross annual income b. <b>Self-employed:</b> SEC Certificate or DTI Business Registration Certificate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	E-signature of the authorized signatory is acceptable for certificates that are system generated
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5	Bank certification and with 6-month period bank statement or passbook. The following items should be written in the bank certification: a. Type of account (savings or current) b. Date account was opened c. Account number d. Average daily balance for the last 6 months	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The certification is printed on bank stationery and with signature of the bank manager  Printed copy of the bank statement OR passbook is acceptable
6	Income Tax Return (ITR)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Latest and applicable to employee and self-employed
7	Daily schedule of activities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8	PSA issued authenticated birth certificate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Latest and applicable for first-timer applicant with unused Japan visa
9	PSA issued authenticated marriage contract for married	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Latest and applicable for first-timer applicant with unused Japan visa <b>&amp; for male/female applicant</b>
10	Immigration Card (ICARD) issued by Bureau of Immigration	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Applicable for non-Philippine passport holders  Printed copy should be front and back page
11	Guarantee letter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	To be completed by the sponsor and to submit supporting papers such as: a. Requirements given in #4, #5 & #6 b. Proof of relationship given in #8 & #9 c. Proof of communications (i.e., photos and/or letter exchanges), in the absence of item letter "b"
12	Multiple Entry Request Form	<input checked="" type="checkbox"/>	<input type="checkbox"/>	*For visa applicants requesting for multiple entry, the following criteria should be met: a. Frequent traveler to Japan b. Regular employee by one of the following enterprises and his/her spouse or child c. A cultural or intellectual figures and his/her spouse of child d. A spouse/child of the Japanese in the Philippines with long-term visa excluding tourist visa  Wet / ink signature is required

**NOTE:**

01. For visa applicants with remarks of late registration on their PSA birth certificate, need to submit the original documents such as:
  - a. Baptismal certificate
  - b. Elementary or High School Form 1-37
02. For visa applicants with No Record with PSA, need to secure a **Certificate of No Record Found** issued by the Local Civil Registrar or a live birth certificate issued by the National Archives.
03. For visa applicants with unreadable details on their PSA birth certificate and/or PSA issued marriage contract, need to submit a **certified true copy of their birth and/or marriage issued by the Local Civil Registrar.**
04. For visa applicants holding professional licenses (i.e., lawyers, engineers, medical professionals), they have the option to submit a printed copy of **IBP ID** or **PRC ID**.
05. For student submit copy of **school ID**.
06. We will only accept visa applications with **complete documents**.
07. Visa fees and requirements are subject to change without prior notice.
08. Once the visa application is filed, your passport will be in the possession of the Embassy, whether locally or internationally. Please ensure that you have no planned travel immediately before, during and immediately after processing.
09. **Certifications/ Letters should be addressed to:**  
THE HONORABLE CONSUL  
Embassy of Japan in the Philippines 2627  
Roxas Boulevard, Pasay City  
**T:** (63 2) 8551 5710  
**W:** [https://www.ph.emb-japan.go.jp/itprtop\\_en/index.html](https://www.ph.emb-japan.go.jp/itprtop_en/index.html)



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