

## **REQUIREMENTS: Tourist, Relatives, Friends**

The submission of all or any of these documents does not guarantee that your application will be successful.

We do not expect you to provide all of the documents listed below; It is for you to decide which documents are most relevant to your application.

1. **Application form**
2. **Barcode separators**
3. **Current passport**
4. **Previous passports** these are to show your previous travel history
5. Evidence of your marital status these could include a marriage certificate, a civil partnership certificate, a divorce certificate or a death certificate.

### **Information about your finances and employment**

You may submit any of the following financial documents. You should consider including evidence of your total monthly income from all sources – for example, employment, friends, family, personal savings and property. This will help us assess your circumstances in your own country and will give us evidence of how your trip is to be funded. You should consider providing this information even if someone else is paying for your trip.

- If someone else is paying for your trip, they should consider providing the same information about their finances and employment.
- If you are providing documents from a joint account, please explain who the other account holders are, and why you have permission to spend money from the account.
- If your spouse or partner is employed, the entry clearance officer also finds it helpful to see evidence of their employment and financial details.

6. Evidence of your **current employment, studies or business**
  - a. A Company headed paper, detailing your salary and the length of your employment with position, payslip, approved leave of absence.
  - b. If you have recently entered new employment, you could consider providing details of your previous employment and salary history.
  - c. A letter from your education provider on headed paper, confirming your enrollment and leave of absence.
  - d. **Business registration (DTI/SEC) and Mayor's permit** documents confirming the business owner's name and the date when the business started trading.
7. Evidence of your **Income Tax Return (ITR)**
8. **Bank Certificate** (Original Bank Certificate indicated date of account, type of account, account number, average daily balance for 6 months, current balance, w/ check right.)
9. **Bank Statement** with transactions for the past 6months.
10. Evidence from **properties or land**.
11. **Flight and hotel** bookings
12. Evidence of who invited you to the UK
  - a. A letter of invitation from the relatives, friends confirming who you will be visiting, staying with or supported during your visit.
  - b. Evidence of your relationship.
  - c. Copy of invitee passport or id
13. Travel Insurance
14. Evidence of fully vaccinated